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**Reforming Foreign Languages in Academia in Montenegro**

**(Re-FLAME) – CBHE 609778**

**MONTHLY REPORT**

**15 September – 14 October**

 In this reporting period, the second FL training session took place. The writing of the LSP textbooks was continued. The preparations for launching the tenders were also made, along with the necessary rebalancing of the financial plan and changing the public procurement plan.

**WP2 – DEVELOPMENT: Updating syllabi**

2.1 Write brief development

 - The vice-dean of the Faculty of Philology of the UoM continued meetings with the FL teaching staff regarding the process of updating the syllabi and reaccreditation.

**WP4 – DEVELOPMENT: FLT methodology**

4.2 Upgrade the FL teachers' general FLT methodology

 - The training seminar took place. 31 teachers underwent the training session.

**WP5 – DEVELOPMENT: LSP teaching materials**

5.1 Train FL teachers to write LSP teaching materials

 - The compilation of the seminar proceedings is still underway.

5.2. Writing LSP textbooks.

 - The work on writing nine LSP textbooks was continued. An early draft of one of the textbooks (English for Humanities) was completed. A third of most other textbooks was completed as well (first draft).

**WP7 – DISSEMINATION AND EXPLOITATION**

7.2 Create a logo, develop and maintain a website

* The website was regularly maintained.

7.3. Advertise and promote the project

 - The information on the successful completion of the seminar was disseminated.

 - The FB and Twitter pages were maintained.

 - A promotional video was made for the Erasmus Days.

**WP8 MANAGEMENT**

8.2 Perform overall management of the project

* To proceed with the tenders, the financial plan had to be rebalanced, so that all procurement costs would be placed at the budget item belonging to the UoM (instead of being labelled as „transfers to partners“). The changes to the financial plan and the public procurement plan were accordingly made. Also, the literature was, as per the February request, supposed to be procured in two transactions – these were now merged, so as not to lose time on two tenders.
* Plans are being made for the upcoming Steering Committee Meeting and the entire Year 2 of the project.
* Some partners have submitted their financial reports (UniMED and UDG). The others will submit theirs soon.

8.4 Write monthly progress reports

*-* The tenth monthly report was adopted.

- The eleventh monthly report was written.

*Disclaimer*

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