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**Reforming Foreign Languages in Academia in Montenegro**

**(Re-FLAME) – CBHE 609778**

**MONTHLY REPORT**

**15 August – 14 September**

 One part of this reporting period coincided with annual vacations. In this period, preparations for the second training session took place. The writing of the LSP textbooks was continued. The preparations for launching the tenders were also made.

**WP2 – DEVELOPMENT: Updating syllabi**

2.1 Write brief development

 - The work on this task was continued (via email communication and Zoom).

 - The vice-dean of the Faculty of Philology of the UoM conducted meetings with most of the FL teaching staff regarding the process of updating the syllabi and reaccreditation.

**WP5 – DEVELOPMENT: LSP teaching materials**

5.1 Train FL teachers to write LSP teaching materials

 - The compilation of seminar proceedings is underway.

5.2. Writing LSP textbooks.

 - The work on writing nine LSP textbooks continued.

**WP7 – DISSEMINATION AND EXPLOITATION**

7.2 Create a logo, develop and maintain a website

* The website was regularly maintained.

7.3. Advertise and promote the project

 - The information on the upcoming second training session was disseminated.

 - The FB and Twitter pages were maintained.

**WP8 MANAGEMENT**

8.2 Perform overall management of the project

* The documentation for the tenders was completed again as the Law on Public Procurement was changed and completely new templates were published. The coordinator had an intensive communication with its procurement office as well as one live meeting – as the tendering procedure is supposed to be a joint one, there are some administrative hurdles that need to be worked out in line with new law, which does not foresee the possibility that a public institution carries out a tender for private institutions. The work on overcoming these hurdles in underway. Additionally, it is likely that a change to the Public Procument Plan needs to be made – the current Plan is made based on the assumption that there the procurements will be individual; in order to make a joint procedure possible, it will need to be changed and adopted by the Management Board of the University of Montenegro.

8.4 Write monthly progress reports

*-* The ninth monthly report was adopted.

- The tenth monthly report was written.

*Disclaimer*

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